



THE GREAT REPORT CAVORT #2

FY 2001 - 2002



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1. EXECUTIVE SUMMARY

The information in this report clearly verifies the tremendous achievements made by the Local Government Buy Recycled Alliance (LGBRA) and its members over the past twelve months. The Great Report Cavort #2 compares the data provided by members for FY 2001 with that provided for FY 2002. This comparison provides definitive evidence of the success of the program in working with local government to increase purchasing of recycled products.

Local government expenditure on recycle products has increased from \$5,914,164 in 2001 to a remarkable \$15,302,296 in 2002.

Not only has there been a sensational increase in expenditure on recycled products, there has also been a significant improvement in all the program's key components essential for continual growth and development. These key factors include:

- The formation of working groups to implement the program within councils.
- The development of purchasing policies that give preference to recycled and environmentally preferred products.
- The development of action plans that detail the work needed to be completed to increase purchasing of recycled products.
- The establishment of systems to track the purchasing of recycled products.
- The inclusion of recycled content specifications in contracts and tenders.

This report clearly shows that more Victorian councils are buying more recycled products than ever before, and the key factor influencing this increase is membership of the Local Government Buy Recycled Alliance. The vast majority of members state that they have increased their spending on recycled products since becoming members of the Alliance.

LGBRA members deserve congratulations for the way in which they have embraced the 'buy recycled' concept. The buy recycled program is all about changing purchasing behaviours. Changing any behaviour is often a long, slow and difficult process, but members have shown that with commitment and support from LGBRA, they have had a dramatic impact on purchasing behaviours within their council and have significantly increased the amount of recycled products purchased by local government.

While more work needs to be done to improve systems that will accurately track purchasing of recycled products, it is encouraging to know that as these tracking systems improve, it is highly probable that future Report Cavorts will continue to show an increase in spending on recycled products.

This report shows that the Local Government Buy Recycled Alliance has significantly increased local government's purchasing of recycled products, and with ongoing support will continue to have an important influential and positive impact on purchasing behaviours within councils.



2. BACKGROUND

The Great Report Cavort #2 is the second annual report completed by members of the Local Government Buy Recycled Alliance (LGBRA). The first report (The Great Report Cavort #1) covered the period July 1 2000 – June 30 2001. This report covers the period from 1 July 2001 – 30 June 2002.

As part of their membership of LGBRA all members are required to provide an annual written report to ECO-Buy™ every twelve months. The completion of the Great Report Cavort fulfills this commitment. Members are also required to establish a system to track their purchasing of recycled products, which should make this annual reporting process easier to complete.

Compilation of the data and information gathered through the reporting process, and the completion of this document is a requirement of the funding agreement with EcoRecycle Victoria.

The purpose of the report is to:

- Collect data on the progress members have made in purchasing recycled products.
- Collect data on the amount and type of recycled products currently being purchased by members.
- Provide information to stakeholders about the types and amounts of products purchased by local government.
- Use this information to set future directions and strategies for the ongoing development of ECO-Buy™.

Throughout this report, comparisons are made with the data from Report Cavort #1. This comparative information provides evidence of the growth and success of the program over the past 12 months.

As in the previous report, members are still finding it quite difficult to track their purchasing of recycled products. When reading this report it is important to keep in mind that for some members the figures provided are not definitive, but represent the most accurate 'guesstimates' that can be made. It is more likely that these figures under-represent rather than over-represent the amount spent on recycled products as not all purchasing of recycled products is recorded and often goes unnoticed and unreported.

ECO-Buy™ was known as the Local Government Buy Recycled Alliance until November 2002, when the name was changed to ECO-Buy™. The change of name occurred to reflect the expanded scope of the program after additional funds were received from the Victorian Greenhouse Strategy. ECO-Buy™ works with local government to increase purchasing of recycled, greenhouse friendly and environmentally preferred products.

ECO-Buy™ is supported by EcoRecycle Victoria, the Municipal Association of Victoria and the Victorian Greenhouse Strategy.



3. METHODOLOGY

The reporting form used this year is almost identical to the one used for the Great Report Cavort #1. Some minor changes have been made to reflect the growth and changing nature of the program. Detailed questions concerning the development of purchasing policies have been deleted and questions concerning the establishment of action groups and systems to track purchasing have been included. The product list remains the same. A sample reporting form is included in the appendix.

Members were also asked to provide figures on the total amount spent on each product purchased so that comparisons could be made with the amount spent on the same product made with recycled content. Unfortunately members' tracking systems are not sufficiently developed to accurately record this information.

The report is divided into three sections:

Section 1: General questions about implementation of the program.

Section 2: Questions about purchasing systems.

Section 3: Questions on the type and amount of recycled products purchased.

Recycled products are grouped into eight categories:

1. Compost & Mulch
2. Parks & Gardens
3. Playground
4. Office Equipment
5. Paper
6. Waste Management
7. Road & Footpath
8. Traffic Management

A comprehensive list of all products included in these eight categories is provided in the appendix.

All members of LGBRA are required to complete this annual report. When becoming members of the program, each council passes a resolution and the CEO signs a Memorandum of Understanding agreeing to complete this report. The council officers responsible for the implementation of the program are fully informed of the requirement to complete the report and are provided with regular reminders and assistance about how to go about this task.

Members were sent both hard copy and electronic version of the report to complete. The report was distributed in June 2002 and members were asked to return their completed report by August 2002. Very few returned the completed report by this date. It required numerous prompts via email, phone and post to achieve the final return rate (90%). The last report was not returned until early December 2002.

At the time of distributing the report, 42 councils were members of the Alliance. All 42 were requested to complete the report. Thirty-eight (90%) returned the report. Thirty (71%) completed all sections of the report and eight (19%) only completed sections 1 and 2. Four (10%) did not return the report.



	2001	2002
Expected to return report	30	42
Returned report	25 (83%)	38 (90%)
Completed all sections	24 (80%)	30 (71%)
Completed sections 1 & 2	1 (3%)	8 (19%)
Did not return report	5 (17%)	4 (10%)

When given the report to complete, members are assured that all figures and information provided in the report will be treated in confidence and no identifying data will be released.

It must be noted that members find it very difficult to complete this report. Three key factors contribute to this. They are:

1. Very few members (24%) have established formal systems to track their purchasing of recycled products.
2. Purchasing in most councils is very decentralized (95% of members have some sort of decentralized purchasing system) with many people in the organisation able to make purchasing decisions.
3. Not all staff are aware of the need to record recycled purchasing and as a result much of the purchasing of recycled products goes unrecorded throughout the year.

4. KEY FINDINGS

1. Expenditure on recycled products has almost tripled in the past financial year from \$5,914,164 in FY 2001 to \$15,302,296 in FY 2002.
2. 89% of members have established a working group to implement the Buy Recycled program.
3. 95% have either developed or were in the process of developing a Buy Recycled Purchasing policy.
4. 97% of the Buy Recycled purchasing policies included broader environmental considerations such as waste minimisation, energy efficiency and minimising greenhouse emissions.
5. 82% have developed or are in the process of developing an Action Plan for implementing the Buy Recycled program.
6. 95% report an increase in purchasing of recycled products since becoming members of LGBRA.
7. 61% have included clauses specifying recycled products in their tenders and/or contracts.
8. 100% of members are purchasing some recycled products.
9. Members spent most on waste management products (\$6,028,640), followed closely by road & footpath products (\$5,432,359).
10. Recycled paper and waste management products are the most commonly purchased products.

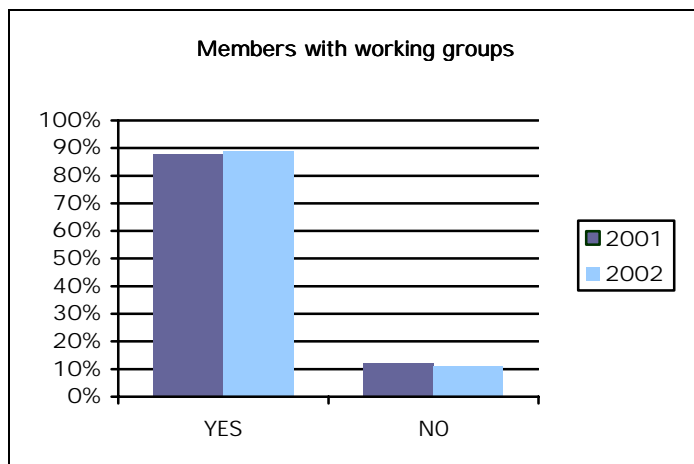
5. ANALYSIS OF RESPONSES

5.1 WORKING GROUPS

5.1.1 Do you have a working group to implement the objectives of the LGBRA?

	2001	2002
YES	22 (88%)	34 (89%)
NO	3 (12%)	4 (11%)
TOTAL	25	38

- 34 members (89%) have established a working group to implement the Buy Recycled program.
- The establishment of working groups is vital to the implementation of the Buy Recycled program. The groups are responsible not only for implementing and monitoring the Buy Recycled program, but act as an excellent promotional and communication tool for the program to all other departments of council.



5.1.2 If so, please indicate the number of people in this group.

- The number of people participating in working groups varies considerably ranging from three to 24 participants.
- Some members have chosen to include as many interested people as possible, while others have chosen to select key individuals to drive the program.
- There are both positives and negatives for each approach. The larger groups are able to influence purchasing decisions over a wider range of departments but often find it difficult to convene meetings. Smaller group meetings are easier to organise, but the participants responsibilities in implementing the program are more onerous.



# people	# groups
3	4
5	7
6	2
7	3
8	1
9	1
10	2

# people	# groups
11	2
12	3
14	1
24	1
N/A	11
TOTAL	38

5.1.3 What department areas do they represent?

- There are 32 different departments represented on the working groups.
- Parks & Gardens are the most represented department (16), followed by Finance (14), and Environment, Corporate and Assets (12).

Department	#
Parks & Gardens	16
Finance	14
Environment	12
Corporate	12
Assets	12
Waste	9
Works	8
Infrastructure	7
Purchasing	6
Administration	6
IT	5
Engineering	5
Building & Planning	5
Corporate Support	5
Community Services	5
Contracts	3

Department	#
Communication	3
Strategic Planning	3
Property Services	3
Economic Development	2
Customer Services	2
Environmental Health	2
RWMG	2
Recreation & Open Space	2
Technical Services	2
Organisational Development	2
Statutory Planning	2
Community Safety	2
Urban Strategy	2
Roads	2
Health	1
Libraries	1

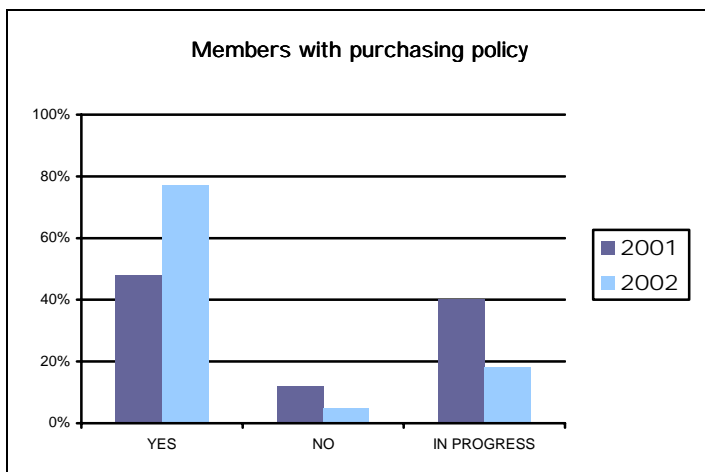
5.2 PURCHASING POLICY

5.2.1 Have you developed a purchasing policy encouraging the purchase of recycled products?

	2001	2002
YES	12 (48%)	29 (77%)
NO	3 (12%)	2 (5%)
IN PROGRESS	10 (40%)	7 (18%)



- 95% of members had developed or were in the process of developing a purchasing policy.
- 77% had developed a purchasing policy.
- 18% were in the process of developing a purchasing policy.
- 5% had not yet developed a purchasing policy.
- This is a significant improvement on last year. In last year's report only 48% of members had developed a purchasing policy and 40% were in the process of developing a policy. Those who were in the process of developing a policy 12 months ago have now finalised it.
- The purchasing policy provides clear guidelines for those making purchasing decisions and is definitive evidence of the council's commitment to purchasing recycled products. It can also be used to influence purchasing decisions made throughout the organisation and to emphasise to all staff the importance in choosing recycled products.



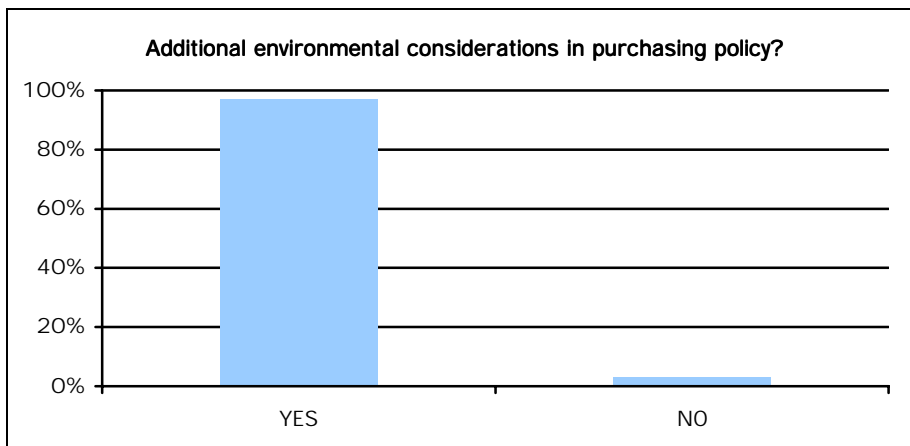
5.2.2 Does your purchasing policy include other environmental considerations as well as buying recycled?

	2001	2002
YES	18 (72%)	35 (97%)
NO	4 (18%)	1 (3%)
TOTAL	22	36

- Of the 36 members who had either developed or were in the process of developing a buy recycled purchasing policy, only one had not included any other environmental considerations.
- Most members use the model purchasing policy developed by LGBRA as the basis for developing their purchasing policy. The model policy includes all the environmental considerations listed on the following page except 'ethical considerations' and 'GE free'.



- The results illustrate the importance of a strong model policy and the influential role it plays in the development of members' purchasing policies. The environmental considerations that are included in the model policy far outnumber the considerations not included in the policy.
- The one member who has not included other environmental considerations in their policy is currently reviewing their policy to include those suggested in the model policy.
- The table below lists the environmental considerations included in the policies.



Environmental Considerations	#
Waste Minimisation	35 (100%)
Energy Efficiency	33 (94%)
Climate Damage	34 (97%)
Pollution	31 (89%)
Habitat Destruction	25 (71%)
Soil Degradation	25 (71%)
Ethical Considerations	7 (20%)
GM free	2 (6%)

5.3 ACTION PLANS

5.3.1 Do you have an Action Plan for implementing the Buy Recycled program?

*Questions concerning actions plans were not asked in the 2001 report so no comparative details are provided for this section.

	2002
YES	27 (71%)
IN PROGRESS	4 (11%)
NO	7 (18%)



- 27 members (71%) have developed an action plan.
- 4 (11%) are in the process of developing an action plan
- 7 (18%) have not developed an action plan.
- 82% have developed or are in the process of developing an action plan.
- The development of an action plan is one of the key tasks required from members of LGBRA.

5.3.2 What does your action plan cover?

- Members are provided with a template for the development of their action plan. The template includes sections to provide details on:
 1. Products to be purchased.
 2. Communication actions to increase awareness and knowledge of LGBRA throughout the organisation.
 3. Tracking actions to establish a system to record all purchasing of recycled products.
 4. Upcoming tenders / contracts that can be amended to include specifications for recycled products.
- Most members who have completed an action plan used this template, and the results listed below reflect this.
- There is still some reluctance from members to prepare tracking actions (only 67% developed these actions).

Product Actions	25 (93%)
Communication Actions	25 (93%)
Tracking Actions	18 (67%)
Contract / Tender Actions	26 (96%)
Other	4 (15%)

5.4 IMPLEMENTATION

5.4.1 How has your council implemented the Buy Recycled program? For example has it been implemented across all departments or just a few to begin with?

How implemented	2001	2002
All depts	9 (36%)	18 (47%)
Selected depts	11 (44%)	7 (18%)
Various Sites	3 (12%)	4 (11%)
Other	1 (4%)	7 (18%)
No answer	1 (4%)	2 (5%)

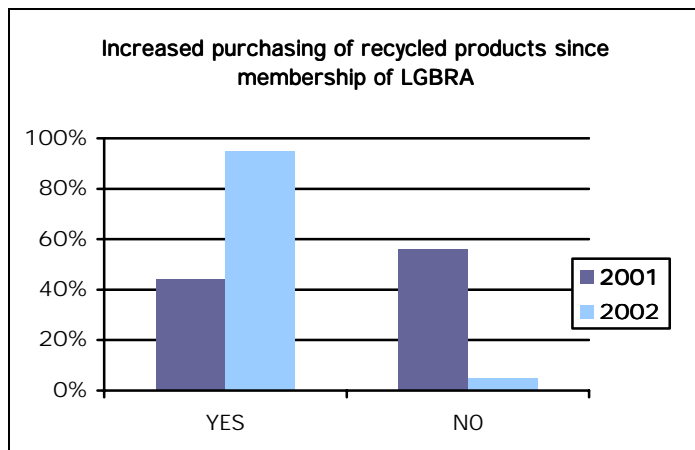


- More members are implementing the program across all departments. Those who started the program by implementing it in selected departments in 2001, have now expanded the program to include all departments in council.
- 'Other' answers included implementation by selected products and 'ad hoc' implementation of the program.

5.4.2 Has there been an increase in purchasing recycled products since your membership of the Alliance?

	2001	2002
YES	11 (44%)	36 (95%)
NO	14 (56%)	2 (5%)

- 36 members (95%) reported an increase in purchasing of recycled products since joining the Alliance.
- Those who report an increase in purchasing recycled products have more than doubled in the part twelve months, from 44% in 2001 to 95% in 2002.
- The two members who did not report an increase in purchasing are new members and have not had enough time to report any significant increase.
- Membership of LGBRA is a key impetus in increasing purchasing of recycled products. Membership raises awareness of the range and quality of recycled products and introduces members to a network of officers who have first hand experience purchasing and using recycled products.

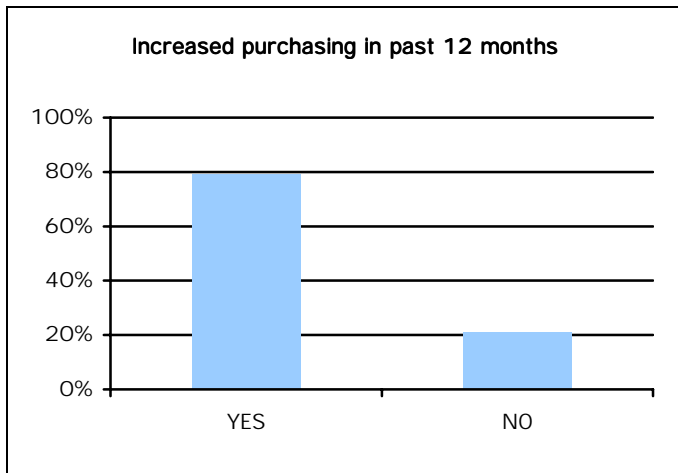


5.4.3 Has there been a noticeable increase in the purchasing of recycled content products in the last twelve months?

YES	30 (79%)
NO	8 (21%)



- 30 members (79%) have made a noticeable increase in their purchasing of recycled content products in the last 12 months.
- Eight (21%) reported no increase in recycled products. Two of these are new members and have not been involved in the program long enough to notice any significant increase in purchasing.

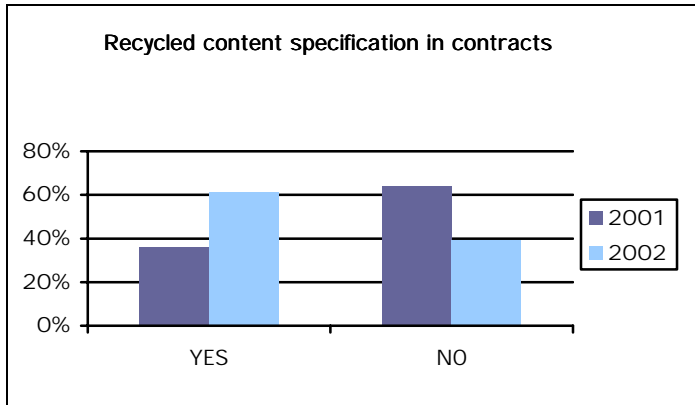


5.5 CONTRACTS / TENDERS

5.5.1 Have you developed clauses specifying recycled content products in any of your tenders and / or contracts? If so, in what areas?

	2001	2002
YES	9 (36%)	23 (61%)
NO	16 (64%)	15 (39%)

- 61% of members have developed clauses specifying recycled content products in tenders and / or contracts. This is a significant increase on last years 36%.
- The inclusion of a recycled content specification in contracts and tenders will increase the likelihood of preference being given to recycled products and can dramatically increase the purchasing of recycled products. This is clearly demonstrated with the purchasing of waste management products.
- Waste Management contracts are the most likely to include a recycled content specification. Eleven members specified for recycled content MGB's and/or recycling crates. Members spent the most on waste management products and they were the second most commonly recycled product purchased behind paper.
- Three members report that they are now including a recycled content specification in **all** tenders/contracts.



Contracts with recycled content specification

Tender / Contract	#
MGB's (waste m'ment)	11
All	3
Road construction	2
Cleaning	2
Guide posts	1
Gravel	1
Paper products	1
Construction	1

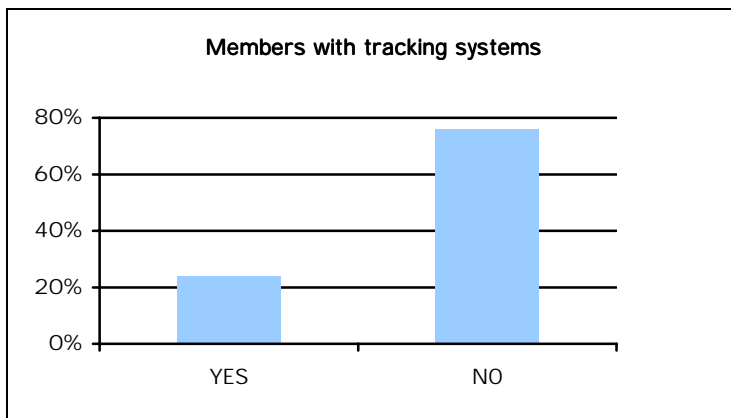
Tender / Contract	#
Urban design	1
Park construction	1
Pathway construction	1
Drainage	1
Kerbside	1
Business cards	1
Toner cartridges	1

5.6 TRACKING SYSTEMS

5.6.1 Do you have a system for tracking purchasing of recycled products?

YES	9 (24%)
NO	29 (76%)

- Only nine members (24%) have established a system to track their purchasing of recycled products.
- Members consistently report that the completion of the Report Cavort is a difficult task and the most onerous of their responsibilities as members of LGBRA. The absence of efficient systems to track their purchasing exacerbates this difficulty and members face significant barriers when attempting to establish effective tracking systems.



5.7 PURCHASING SYSTEMS

5.7.1 How does your council's purchasing system operate?

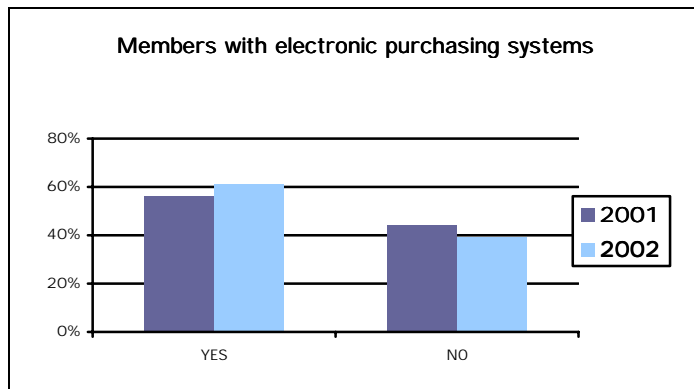
Purchasing system	#
Centralised	2 (5%)
Individual depts	16 (42%)
Mixture	20 (53%)

- Only two members (5%) have a centralised purchasing system.
- Thirty-six (95%) have some sort of decentralised purchasing system.
- 16 (42%) have a decentralised purchasing system, and 20 (53%) have a combination of centralised and decentralised purchasing systems.
- The absence of centralised purchasing systems provides an explanation for the difficulties members encounter when attempting to track purchasing of recycled products. Purchasing decisions are made in all departments and by a large number of people. Unless these people are aware of the importance of recording all their purchasing of recycled products, it goes unreported. When it is time to complete the Report Cavort, the officer managing the LGBRA program is then required to follow up each person in every department to determine purchasing data. In a centralised system, this information could be accessed more quickly and accurately.

5.7.2 Does your council have an electronic purchasing system? If yes, please tick which one?

	2001	2002
YES	14 (56%)	23 (61%)
NO	11 (44%)	15 (39%)

- 23 members (61%) do have an electronic system and 15 (39%) do not.
- Of the members who do have an electronic system, Computron is the most widely used (30%).



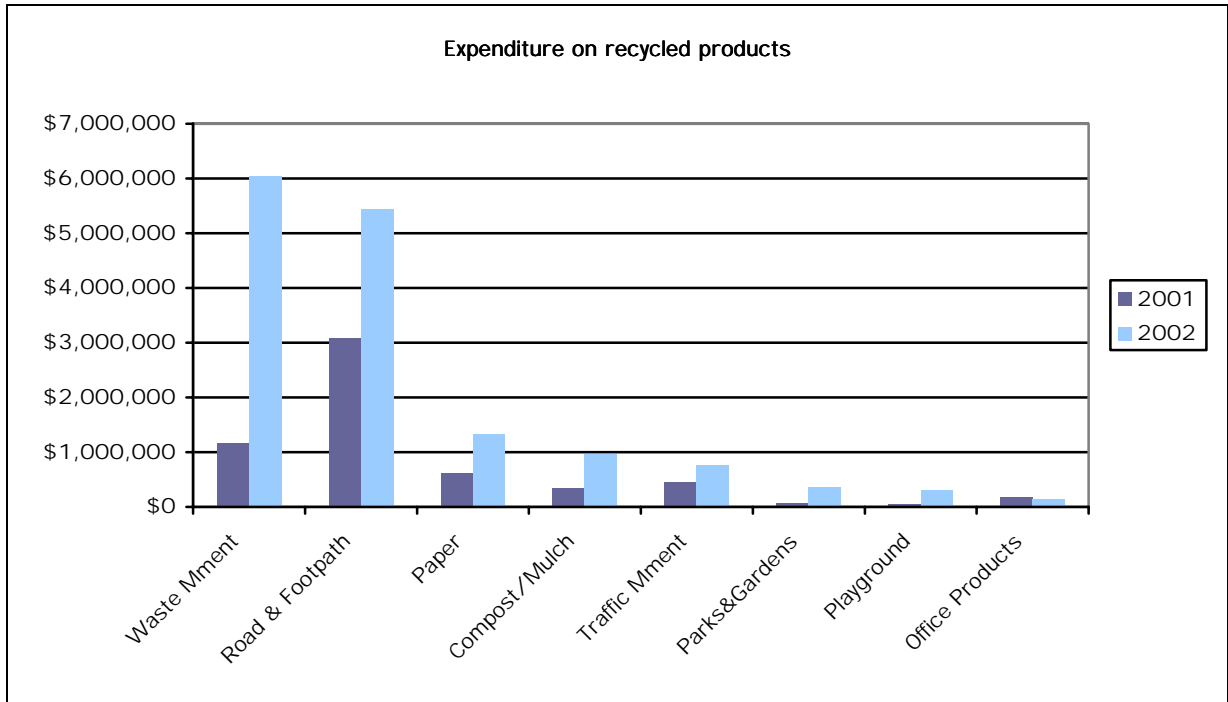
System	#
Computron	7
Oracle	3
Authority	3
Finance One	3
Fujitsu	1
Proclaim	1
QSP	1
Phoenix	1
QL	1
Other	2

6. EXPENDITURE FINDINGS

6.1 COUNCIL EXPENDITURE

- Members' expenditure on recycled products has increased from \$5,914,164 in FY 2001 to \$15,302,295 in FY 2002.
- The 30 members who completed this section of the report spent a total of \$15,302,295 on recycled content products.
- The greatest expenditure for members was on waste management products (\$6,028,640) and road and footpath products (\$5,432,359).
- The largest increase was in playground products where expenditure increased more than sevenfold. Expenditure on both waste management and parks & gardens products increased more than fivefold.
- Office products was the only area that decreased in expenditure from \$177,238 to \$140,863.
- All other products experienced significant increases.

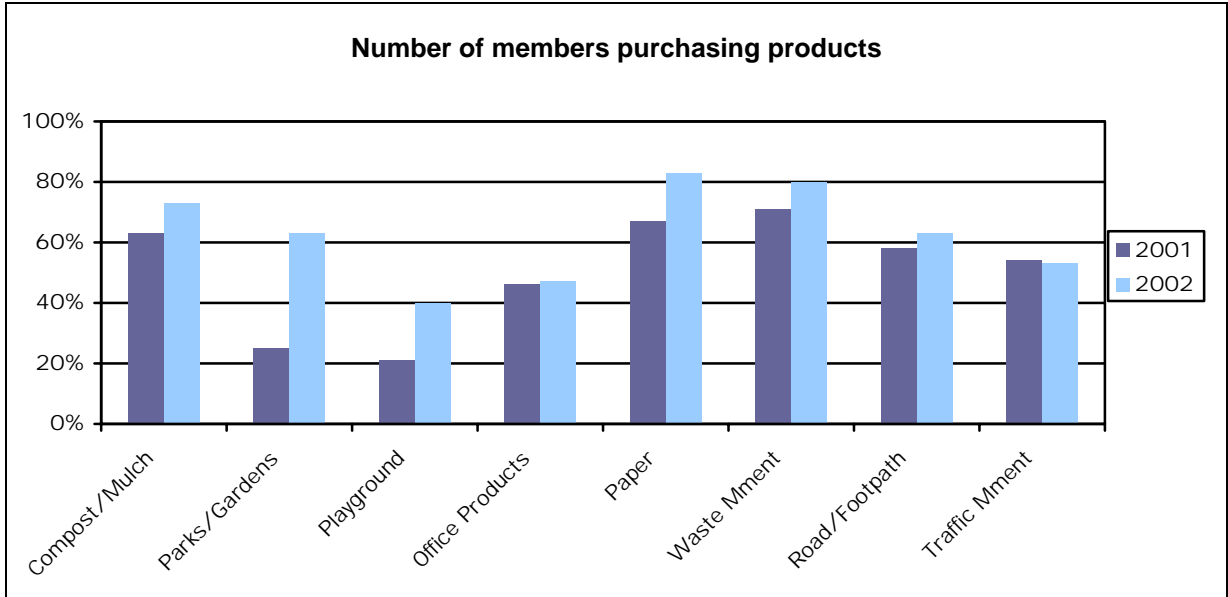
PRODUCT	2001	2002
COMPOST	\$343,318	\$960,873
PARKS & GARDENS	\$67,830	\$352,653
PLAYGROUND	\$42,058	\$299,727
OFFICE PRODUCTS	\$177,238	\$140,863
PAPER	\$610,547	\$1,318,797
WASTE MANAGEMENT	\$1,154,954	\$6,028,640
ROAD & FOOTPATH	\$3,075,854	\$5,432,359
TRAFFIC MANAGEMENT	\$442,365	\$768,383
TOTAL	\$5,914,164	\$15,302,295



6.2 PRODUCTS PURCHASED

- More councils are buying more of every product.
- Paper products are the most commonly purchased recycled content products. Twenty-five members (83%) purchased recycled paper products.
- 24 members (80%) purchased recycled waste management products.
- Recycled playground products are the least purchased products. Twelve (40%) members reported purchasing playground products made of recycled content.
- The most significant increase was in the number of members purchasing recycled parks & gardens products. This increased from six members (25%) in FY 2001 to 19 (63%) in FY 2002.

	2001	2002
Compost & Mulch	15 (63%)	22 (73%)
Parks & Gardens	6 (25%)	19 (63%)
Playground	5 (21%)	12 (40%)
Office Products	11 (46%)	14 (47%)
Paper	16 (67%)	25 (83%)
Waste Management	17 (71%)	24 (80%)
Road & Footpath	14 (58%)	19 (63%)
Traffic Management	13 (54%)	16 (53%)



6.3 TOTAL EXPENDITURE FY2001 - 2002

	Compost & Mulch	Parks & Gardens	Playground	Office Products	Paper	Waste Mnt	Road ootpath	& Traffic Mnt	TOTAL
A	\$5,200	-	-	\$4,800	\$8,881	-	-	-	\$18,881
B	\$134,370	\$20,130	\$4,250	\$9,856	\$18,282	\$39,265	\$803,700	\$7,909	\$1,037,762
Y	\$2,750	\$14,740	\$74,265	-	\$80,335	\$33,296	-	\$8,934	\$214,320
C	\$39,000	\$30,000	-	\$8,000	\$183,027	\$2,500	\$1,000	\$25,000	\$288,527
D	\$57,635	\$20,000	\$130,000	\$1,400	\$104,645	\$212,781	\$250,000	\$25,000	\$801,461
E	\$5,000	-	-	-	-	\$8,500	\$8,700	\$5,225	\$27,425
F	-	\$4,900	-	\$700	\$6,620	\$478,800	\$3,866	-	\$494,886
Z	\$80,000	-	-	-	\$5,300	-	-	-	\$85,300
G	-	-	-	-	\$4,000	-	-	-	\$4,000
I	\$96,450	\$46,200	\$24,500	-	\$47,500	\$76,081	\$1,000,000	-	\$1,290,731
J	\$31,692	\$27,842	\$14,050	\$10,734	\$92,772	\$15,072	\$6,006	\$20,460	\$218,628
K	-	\$4,000	-	\$1,200	\$4,040	-	-	\$8,500	\$17,740
AA	-	\$3,920	-	-	\$6,000	\$185,000	\$16,000	\$3,000	\$213,920
AB	\$2,400	\$95	\$11,246	-	\$52,777	\$77,500	\$5,760	\$765	\$150,543
AC	\$3,000	-	-	\$4,500	-	\$2,020	\$483,416	\$2,500	\$495,436
AD	-	-	-	-	\$83,500	\$1,467,080	\$10,000	-	\$1,560,580
L	\$372,500	\$20,000	-	-	\$109,261	\$31,937	-	\$341,161	\$874,859
M	\$3,000	\$6,500	\$30,000	-	-	\$42,500	\$85,000	\$27,500	\$194,500
AE	\$23,000	\$3,018	\$7,715	\$18,425	\$3,000	\$145,527	-	-	\$200,685
N	\$6,350	\$50,500	\$1,200	-	-	-	-	-	\$58,050
AF	-	\$510	-	\$60,050	\$2,150	\$2,380,550	-	-	\$2,443,260
O	\$39,500	\$66,000	\$1,000	\$14,000	\$247,791	\$352,450	\$10,000	-	\$730,741
AG	-	-	-	-	\$1,060	\$72,055	\$1,200,000	-	\$1,273,115
P	\$18,100	\$9,562	\$1,350	\$1,780	\$97,717	\$28,680	\$2,860	\$3,000	\$163,049
Q	-	\$23,600	-	\$1,089	\$25,886	\$128,846	\$95,000	-	\$274,421
S	\$4,200	\$1,136	\$151	\$4,329	\$7,210	\$47,690	\$276,016	\$27,729	\$368,461
U	\$4,500	-	-	-	\$58,500	\$47,820	\$772,055	\$1,700	\$884,575
V	\$91	-	-	-	\$13,337	\$147,690	-	-	\$161,118
W	\$12,200	-	-	-	-	-	-	-	\$12,200
X	\$19,935	-	-	-	\$55,207	\$5,000	\$402,980	\$260,000	\$743,122
	\$960,873	\$352,653	\$299,727	\$140,863	\$1,318,798	\$6,028,640	\$5,432,359	\$768,383	\$15,302,296

6.4 TOTAL EXPENDITURE FY 2000 – 2001

	Compost & Mulch	Parks & Gardens	Playground	Office Products	Paper	Waste Mment	Road & Footpath	Traffic Mment	TOTAL
A	\$5,205	-	-	\$3,748	\$7,656	\$40,160	\$510,000	\$25,000	\$591,769
B	\$10,740	\$3,400	\$11,000	-	-	\$45,230	\$925,000	\$16,800	\$1,012,170
C	\$21,200	\$13,000	-	-	\$3,285	-	\$420	-	\$37,905
D	\$35,198	\$2,200	\$25,000	-	\$43,010	\$203,249	-	\$4,780	\$313,437
E	\$10,000	-	-	-	\$120	-	\$12,000	-	\$22,120
F	-	-	-	-	-	-	\$60,086	\$8,000	\$68,086
G	-	-	-	-	\$650	\$35,156	-	-	\$35,806
H	-	-	-	\$12,216	\$52,076	\$64,048	\$1,732	\$8,179	\$138,251
I	-	-	-	\$34,000	\$280,500	\$94,027	\$5,400	\$4,500	\$418,427
J	\$39,566	\$19,130	-	-	\$48,225	-	-	-	\$106,921
K	\$800	-	-	\$1,482	\$19,855	-	\$3,500	\$200	\$25,837
L	\$17,160	-	\$2,000	\$600	\$21,983	\$94,080	-	\$300,000	\$435,823
M	\$25,000	-	\$2,000	-	-	-	\$875,000	\$55,000	\$957,000
N	-	-	-	-	-	\$840	-	\$5,670	\$6,510
O	\$30,925	\$30,000	-	\$6,250	\$43,660	\$40,740	-	-	\$151,575
P	\$1,800	-	-	-	\$6,517	\$20,317	\$1,430	\$1,556	\$31,620
Q	-	-	\$2,058	\$695	\$12,000	\$10,522	-	-	\$25,275
R	\$2,006	-	-	\$2,522	-	\$239,151	-	-	\$243,679
S	-	-	-	-	-	\$37,593	\$282,290	\$5,680	\$325,563
T	-	\$100	-	\$7,155	-	-	-	-	\$7,255
U	\$3,468	-	-	-	\$22,850	\$95,000	\$133,510	-	\$254,828
V	\$121,500	-	-	-	\$5,936	\$88,771	\$67,500	\$7,000	\$290,707
W	\$18,750	-	-	\$26,730	-	\$27,500	-	-	\$72,980
X	-	-	-	\$81,840	\$42,224	\$18,570	\$197,986	-	\$340,620
	\$343,318	\$67,830	\$42,058	\$177,238	\$610,547	\$1,154,954	\$3,075,854	\$442,365	\$5,914,164

6.5 COMPARED EXPENDITURE

GREEN: 2001
 BLACK: 2002

	Compost Mulch	& Parks Gardens	& Playground	Office Products	Paper	Waste Mment	Road & Footpath	Traffic Mment	TOTAL
A	\$5,205	-	-	\$3,748	\$7,656	\$40,160	\$510,000	\$25,000	\$591,769
	\$5,200	-	-	\$4,800	\$8,881	-	-	-	\$18,881
B	\$10,740.00	\$3,400.00	\$11,000.00	-	-	\$45,230.00	\$925,000.00	\$16,800.00	\$1,012,170
	\$134,370	\$20,130	\$4,250	\$9,856	\$18,282	\$39,265	\$803,700	\$7,909	\$1,037,762
Y	-	-	-	-	-	-	-	-	\$0
	\$2,750	\$14,740	\$74,265	-	\$80,335	\$33,296	-	\$8,934	\$214,320
C	\$21,200	\$13,000	-	-	\$3,285	-	\$420	-	\$37,905
	\$39,000	\$30,000	-	\$8,000	\$183,027	\$2,500	\$1,000	\$25,000	\$288,527
D	\$35,198	\$2,200	\$25,000	-	\$43,010	\$203,249	-	\$4,780	\$313,437
	\$57,635	\$20,000	\$130,000	\$1,400	\$104,645	\$212,781	\$250,000	\$25,000	\$801,461
E	\$10,000	-	-	-	\$120	-	\$12,000	-	\$22,120
	\$5,000	-	-	-	-	\$8,500	\$8,700	\$5,225	\$27,425
F	-	-	-	-	-	-	\$60,086	\$8,000	\$68,086
	-	\$4,900	-	\$700	\$6,620	\$478,800	\$3,866	-	\$494,886
Z	-	-	-	-	-	-	-	-	-
	\$80,000	-	-	-	\$5,300	-	-	-	\$85,300
G	-	-	-	-	\$650	\$35,156	-	-	\$35,806
	-	-	-	-	\$4,000	-	-	-	\$4,000
H	-	-	-	\$12,216	\$52,076	\$64,048	\$1,732	\$8,179	\$138,251
	-	-	-	-	-	-	-	-	-
I	-	-	-	\$34,000	\$280,500	\$94,027	\$5,400	\$4,500	\$418,427
	\$96,450	\$46,200	\$24,500	-	\$47,500	\$76,081	\$1,000,000	-	\$1,290,731
J	\$39,566	\$19,130	-	-	\$48,225	-	-	-	\$106,921
	\$31,692	\$27,842	\$14,050	\$10,734	\$92,772	\$15,072	\$6,006	\$20,460	\$218,628
K	\$800	-	-	\$1,482	\$19,855	-	\$3,500	\$200	\$25,837
	-	\$4,000	-	\$1,200	\$4,040	-	-	\$8,500	\$17,740
AA	-	-	-	-	-	-	-	-	-
	-	\$3,920	-	-	\$6,000	\$185,000	\$16,000	\$3,000	\$213,920
AB	-	-	-	-	-	-	-	-	-
	\$2,400	\$95	\$11,246	-	\$52,777	\$77,500	\$5,760	\$765	\$150,543
AC	-	-	-	-	-	-	-	-	-
	\$3,000	-	-	\$4,500	-	\$2,020	\$483,416	\$2,500	\$495,436
AD	-	-	-	-	-	-	-	-	-
	-	-	-	-	\$83,500	\$1,467,080	\$10,000	-	\$1,560,580
L	\$17,160	-	\$2,000	\$600	\$21,983	\$94,080	-	\$300,000	\$435,823
	\$372,500	\$20,000	-	-	\$109,261	\$31,937	-	\$341,161	\$874,859
M	\$25,000	-	\$2,000	-	-	-	\$875,000	\$55,000	\$957,000
	\$3,000	\$6,500	\$30,000	-	-	\$42,500	\$85,000	\$27,500	\$194,500



AE	-	-	-	-	-	-	-	-	-
	\$23,000	\$3,018	\$7,715	\$18,425	\$3,000	\$145,527	-	-	\$200,685
N	-	-	-	-	-	\$840	-	\$5,670	\$6,510
	\$6,350	\$50,500	\$1,200	-	-	-	-	-	\$58,050
AF	-	-	-	-	-	-	-	-	-
	-	\$510	-	\$60,050	\$2,150	\$2,380,550	-	-	\$2,443,260
O	\$30,925	\$30,000	-	\$6,250	\$43,660	\$40,740	-	-	\$151,575
	\$39,500	\$66,000	\$1,000	\$14,000	\$247,791	\$352,450	\$10,000	-	\$730,741
AG	-	-	-	-	-	-	-	-	-
	-	-	-	-	\$1,060	\$72,055	\$1,200,000	-	\$1,273,115
P	\$1,800	-	-	-	\$6,517	\$20,317	\$1,430	\$1,556	\$31,620
	\$18,100	\$9,562	\$1,350	\$1,780	\$97,717	\$28,680	\$2,860	\$3,000	\$163,049
Q	-	-	\$2,058	\$695	\$12,000	\$10,522	-	-	\$25,275
	-	\$23,600	-	\$1,089	\$25,886	\$128,846	\$95,000	-	\$274,421
R	\$2,006	-	-	\$2,522	-	\$239,151	-	-	\$243,679
	-	-	-	-	-	-	-	-	-
S	-	-	-	-	-	\$37,593	\$282,290	\$5,680	\$325,563
	\$4,200	\$1,136	\$151	\$4,329	\$7,210	\$47,690	\$276,016	\$27,729	\$368,461
T	-	\$100	-	\$7,155	-	-	-	-	\$7,255
	-	-	-	-	-	-	-	-	-
U	\$3,468	-	-	-	\$22,850	\$95,000	\$133,510	-	\$254,828
	\$4,500	-	-	-	\$58,500	\$47,820	\$772,055	\$1,700	\$884,575
V	\$121,500	-	-	-	\$5,936	\$88,771	\$67,500	\$7,000	\$290,707
	\$91	-	-	-	\$13,337	\$147,690	-	-	\$161,118
W	\$18,750	-	-	\$26,730	-	\$27,500	-	-	\$72,980
	\$12,200	-	-	-	-	-	-	-	\$12,200
X	-	-	-	\$81,840	\$42,224	\$18,570	\$197,986	-	\$340,620
	\$19,935	-	-	-	\$55,207	\$5,000	\$402,980	\$260,000	\$743,122
	\$1,304,191	\$420,483	\$341,785	\$318,101	\$1,929,345	\$7,183,594	\$8,508,213	\$1,210,748	\$21,216,460

6.6 PER CAPITA EXPENDITURE

RED – over \$10 per capita

COUNCIL	2001	2002
A	\$50.52	\$1.61
B	\$12.09	\$12.39
C	\$0.32	\$2.42
D	\$1.98	\$5.06
E	\$3.03	\$3.75
F	\$1.44	\$10.47
G	\$2.04	\$0.23
H	\$1.08	
I	\$3.26	\$10.05
J	\$0.93	\$1.91
K	\$1.76	\$1.21
L	\$8.36	\$16.79
M	\$17.99	\$3.66
N	\$0.23	\$2.03
O	\$1.11	\$5.34
P	\$0.52	\$2.68
Q	\$0.31	\$3.35

COUNCIL	2001	2002
R	\$14.21	
S	\$15.56	\$17.61
T	\$1.16	
U	\$1.73	\$6.00
V	\$2.46	\$1.36
W	\$0.83	\$0.14
X	\$4.90	\$10.68
Y		\$8.34
Z		\$0.47
AA		\$1.59
AB		\$1.02
AC		\$57.66
AD		\$15.51
AE		\$4.07
AF		\$14.98
AG		\$9.59

6.7 AVERAGE EXPENDITURE

PRODUCT	2001	2002
Compost & Mulch	\$14,305	\$32,029
Parks & Gardens	\$2,826	\$11,755
Playground	\$1,752	\$9,991
Office Products	\$7,385	\$4,695
Paper	\$25,439	\$43,960
Waste M'ment	\$48,123	\$200,955
Road & Footpath	\$128,161	\$181,079
Traffic M'ment	\$18,432	\$25,613
TOTAL	\$246,424	\$510,077



7. APPENDIX 1 – THE GREAT REPORT CAVORT #2

THE GREAT REPORT CAVORT 2002

This report is in three sections. Sections 1 and 2 include general questions about how your council has developed and implemented the Buy Recycled program and Section 3 seeks to track the purchases you have made in the last financial year (July 1 2001 – June 30 2002).

PLEASE RETURN BY FRIDAY AUGUST 9 2002

SECTION 1. GENERAL

DATE JOINED: _____

1.1 Working Group

1.1.1 Do you have a working group to implement the objectives of the LGBRA?

Yes

No

1.1.2 If so please indicate the number of people on this group: _____

1.1.3 What department areas do they represent? (eg Parks & Gardens, Corporate, Assets & Finance)

1.2 Purchasing Policy

1.2.1 Have you developed a purchasing policy encouraging the purchase of recycled products?.

Yes

No

In progress



1.2.2 Does your purchasing policy include other environmental considerations as well as buying recycled?

Yes No

If YES, please tick which ones.

- Waste Minimisation
- Energy Efficiency
- Climate Damage
- Pollution
- Habitat Destruction
- Soil Degradation
- Ethical considerations
- Avoidance of genetically modified crops/food
- Other

1.3 Action Plan

1.3.1 Do you have an Action Plan for implementing the Buy Recycled program?

Yes No

1.3.2 What does your Action Plan cover? (please tick which ones)

- Product Actions
- Communication Actions
- Tracking Actions
- Contract / Tender Actions**
- Other: please specify

1.4 Implementation

1.4.1 How has your council implemented the Buy Recycled program? For example has it been implemented across all departments or just in a few to begin with?

- All departments
- Selected departments
- One site
- Various sites
- Other: please specify



1.4.2 Has there been an increase in purchasing of recycled products since your membership of the Alliance?

Yes No

1.4.3 Has there been a noticeable increase in the purchasing of recycled products in the last 12 months?

Yes No

1.4.3 Have you developed clauses specifying recycled content in any of your tenders and /or contracts?

Yes No

If so, in what areas? (eg mobile garbage bins, compost, road construction). Please attach examples.

1.5 Tracking

1.5.1 Do you have a system for tracking purchasing of recycled products?

Yes No

If yes, please briefly describe this system?

SECTION 2. PURCHASING SYSTEMS

2.1 How does your council's purchasing system operate?

- Centralised: all purchases approved through one department
- Individual departments able to authorise their own purchases
- Mixture of both of the above

2.2 Does your council have an electronic purchasing system?

Yes No

If yes, please tick which one:

- Computron
- Oracle
- Other, please specify

SECTION 3. TRACKING PURCHASING

The attached spreadsheet lists most of the types of recycled products currently available. Please indicate the volumes purchased and dollars spent. It would also be useful to know the recycled content of the products if this information is readily available.

Figures supplied will be treated as commercial in confidence and only used to provide an aggregate figure for the total number of councils participating in the program.

Please fill in the following pages for the period July 1 2001 to June 30 2002.

The column titled '**\$ SPENT on RCP**' means the amount of money spent purchasing that particular recycled content product.

Only record the amount spent on the recycled products purchased.

The column titled '**\$ SPENT in TOTAL**' means the total amount of money spent purchasing that particular product. It includes products with and without recycled content.

Record the amount spent on both recycled and non-recycled products.

For example, if you spent \$45,000 on outdoor tables, and \$10,000 of that was spent on recycled plastic outdoor tables; you would write \$10,000 in the '**\$ SPENT on RCP**' column, and \$45,000 in the '**\$ SPENT in TOTAL**' column.

PRODUCTS	\$ SPENT on RCP	\$ SPENT in TOTAL	VOLUMES	RECYCLED CONTENT %
1. PARKS AND GARDENS - COMPOST & MULCH				Optional
Compost			m3	
Soil Conditioner			m3	
Mulch			m3	
Soft fall mulch			m3	
Wood Chips			m3	
Potting Mix			m3 or bag	
Rubaroc				
Brush matting				
Other				
SUB-TOTAL				
2. PARKS AND GARDENS - GENERAL			Number	
Outdoor tables			"	
Outdoor chairs			"	
Park benches			"	
Signage			"	
Bollards			"	
Walkways			"	
Bridges			"	
Jetties			"	
BBQs			"	



PRODUCTS	\$ SPENT on RCP	\$ SPENT in TOTAL	VOLUMES	RECYCLED CONTENT %
Plastic panels - playgrounds			"	
Plastic panels - fences			"	
Plastic panels - wheelie bin enclosures			"	
Water reticulation - poly pipe				
Tree Guards				
Tree Stakes				
Bird baths				
Other			metre	
SUB-TOTAL				
3. PARKS AND GARDENS - PLAYGROUND EQUIP.				
Soft-fall pavers (rubber)			pallet	
Safety mats (rubber)			m2	
Site-pour surfacing (rubber)			m2	
Play structures			Number/ Unit	
Bollards			"	
Power poles				
Adventure equipment			"	
Cubby houses			"	
Fences			metre	
Decking			m2	
Edging			metre	
Other				
SUB-TOTAL				
TOTAL PARKS & GARDENS				
4. OFFICE PRODUCTS:-				
Inkjet printer toners / cartridges			Number/ Unit	
Laser printers toners / cartridges			"	
Photocopiers toners / cartridges			"	
Fax toners / cartridges				
Rulers				
Other				
SUB-TOTAL				
5. OFFICE PRODUCTS - PAPER				
Photocopy			Ream	
Letterhead			Ream	
Printing				
Annual reports			Number/ Unit	
Business plans			"	
Other reports			"	
Brochures			"	
Other printed material				



PRODUCTS	\$ SPENT on RCP	\$ SPENT in TOTAL	VOLUMES	RECYCLED CONTENT %
Envelopes - DL (500 per pack)			Pack	
Envelopes - B4 (250 per pack)			Pack	
Cards - Business (500 per box)			Box	
Christmas cards			Each	
Suspension files			Each	
Manila files				
Colored office paper			Ream	
Notepads				
Labels			Box	
Post-it-pads			Packet	
Facial tissue				
Toilet tissue				
Hand towel				
Other				
SUB-TOTAL				
TOTAL OFFICE PRODUCTS				
6. WASTE MANAGEMENT PRODUCTS				
240 litre bins			Number	
140 litre bins			"	
120 litre bins			"	
80 litre bins				
60 litre crates			"	
55 litre crates			"	
Worm farms			"	
Compost bins			"	
Pallets (for storage)				
Other				
TOTAL WASTE MANAGEMENT				
7. ROAD & FOOTPATH CONSTRUCTION				
Road base			m3/tonne	
Class 2 crushed rock			m3/tonne	
Class 2 crushed concrete			m3/tonne	
Class 3 crushed rock			m3/tonne	
Class 3 crushed concrete			m3/tonne	
Class 4 crushed rock			m3/tonne	
Class 4 crushed concrete			m3/tonne	
Concrete aggregate			m3/tonne	
Asphalt			per tonne	
Drainage fill			m3	
Clean fill			m3	
Drainage pipes				
Rubber road sealant				
Pit lids				
Geo Fabric				



PRODUCTS	\$ SPENT on RCP	\$ SPENT in TOTAL	VOLUMES	RECYCLED CONTENT %
Fire plugs				
Other				
TOTAL ROAD & FOOTPATH CONSTRUCTION				
8. TRAFFIC MANAGEMENT				
Car Stops			Number	
Kerbing			"	
Bollards			"	
Bus shelter panels			"	
Guide posts			"	
Delineators				
Sign boards			"	
Speed humps			"	
Water system covers			"	
School crossing posts				
Other				
TOTAL TRAFFIC MANAGEMENT				
TOTAL EXPENDITURE				